



Stainland and District Parish Council
49th Ordinary Meeting
Agenda

24th November 2022

Councillors Present - Cllr Fieldhouse (Chair), Cllr Knights, Cllr Lyness-Brown, Cllr Booth, Cllr Weeks, Cllr James, Cllr Bottomley

Laura White-Scott Parish Clerk & RFO

	Item
22.49.01	To note the apologies and accept the reasons for absence or lateness. It was noted that Cllr Mullany sent apologies.
22.49.02	To accept the minutes of the Full Council Meeting held on 27 th October 2022. Change MOP on previous minutes to Member of public.
22.49.03	To receive Parish Councillors' declarations of interest Resolved no declaration of interest.
22.49.04	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish. It was noted that one member of the public attended to discuss the possibility of a warm hub being run over winter to support the current cost of living crisis. The lengthy discussion took place to cover point
22.49.05	To receive reports from the Chairman, Committees and Councillors: <ul style="list-style-type: none">• Chairman Thanks was given to the Parish clerk, Cllr Knights and Cllr Booth for efforts on Remembrance day. £48.40 was donated to the RBL. Christmas gathering – All plan to attend• Environmental Committee Transfer of allotments is progressing well, Solicitor fees have increased by £1500. It was resolved that we agree to pay this additional amount. Voluntary working party has been working on the CAT steps and they are now clear. It was decided that we would remind residents to trim bushes overhanging the path on Stainland road. Also regarding inconsiderate parking. Toddler play area- CMBC have advised that they would like to complete this by the end of this financial year.

	<p>Landowner of orchard has given permission for us to start planting trees. Cllr Knights to start promotions on donation of the tree.</p> <p>Grit bins – we are awaiting delivery of filled bins from CMBC.</p> <p>Notice board is now is shaw park.</p> <ul style="list-style-type: none"> • Communications Committee Reviewed remembrance service, Discussed events for the year ahead. It was decided to create an event strategy. Clerk to make a list of monthly agenda items. It was noted that Cllr Knights met with the winner of the library naming competition. It was resolved that two vouchers have been donated and we plan to give to two members of the public for community spirit. • Asset Management Committee Planning application submitted to Cmbc • Policy & Finance Committee Committee approved spend, figures and reports presented. Review business objectives, discussed governance and Cllr James will review and bring to January 23 meeting. Unable to approve precept until figures are received from CMBC. Unable to discuss budget until we have the precept figures. It was noted that projects are to be identified and budgeted accordingly by each committee. • Planning Committee Clean air and reducing carbon footprint was discussed. We plan to submit a response to Cmbc on their report. • Staffing Committee – Including an update on Training for this cycle. No update • Clerk’s report It was noted that the Microsoft 365 package is not servicing our needs. Clerk to negotiate with Website provider.
22.49.06	<p>To receive an update on the walking bus scheme</p> <p>It was noted there are no updates. Cllr Lyness-Brown to chase CMBC again.</p>
22.49.07	<p>To discuss the new contractor quote for the pond clearance in Shaw Park.</p> <p>It was resolved that we approve the new quote of £4690, Cllr Fieldhouse to instruct the contractor to start.</p>
22.49.08	<p>To discuss the possibility of a warm hub for the community through winter.</p> <p>It was noted that a member of the church gave an update on discussions had at the church meeting.</p>

	<p>Wednesdays would be preferable due to church availability. Two church staff would be free to volunteer along with the parish councillors.</p> <p>It would need to be advertised via social media, posters, go local.</p> <p>We will await further guidance from the church on their grant application.</p>																																																
22.49.09	To approve the salary increase for the Clerk as approved by NALC. Resolved that all approve for this months pay.																																																
22.49.10	To discuss grant applications which we plan to make. Tree council and PLACE applications have been made.																																																
22.49.11	To discuss bank account access and approval of payments Resolved that all to be added to the banking system. Clerk to make applications																																																
22.49.12	To discuss the 2022/23 precept Resolved we are unable to decide until we have further information from CMBC.																																																
22.49.13	To discuss the 2022/23 Budget It was noted that we need to be very careful to ensure we have projects with costs submitted to P&F ahead of December's meeting.																																																
22.49.14	To receive financial reports for the current month, including payments made by the committees during October 2022																																																
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22.49.15	To receive any Correspondence None received																																																
22.49.16	To agree agenda items for the next meeting. Microsoft 365																																																
22.49.17	To exclude press and public from the meeting during consideration of agenda item 22.49.17.																																																
22.49.18	Date of Next Meeting 15 th December 2022																																																