



Stainland and District Parish Council 51st Ordinary Meeting Minutes

26th January 2023

Attendees – Cllr Fieldhouse, Cllr Mullany, Cllr Weeks, Cllr Bottomley, Cllr Booth, Cllr Knights, Cllr James, Cllr Lyness-Brown

Minutes taken by Laura White-Scott Parish Clerk & RFO

	Item
23.51.01	To note the apologies and accept the reasons for absence or lateness. Resolved none received.
23.51.02	To accept the minutes of the Full Council Meeting held on 15 th December 2022. Resolved that meeting dates with Tracy Brabin be corrected to 14/11 Add list attendees to the meeting. Add explanation “after very low response to consultations the parish council resolved there was not enough interest to justify setting up a warm hub.
23.51.03	To receive Parish Councillors’ declarations of interest. Resolved that no declarations of interest received
23.51.04	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish. Resolved there were no members of the public present.
23.51.05	To receive reports from the Chair, Committees and Councillors: <ul style="list-style-type: none">• Chair No updates this month• Environmental Committee• Awaiting solicitor with timescales for allotment transfer. First phase of orchard planting has begun. A significant amount of rubble has been removed but there is more to take off the site as the project progresses. Children from Bowling Green school have planted trees. The community hedge planting event is planned for Saturday 18th February One PC Grit bin has been put out and filled further bins require legal agreement by CMBC. Clerk to add to July agenda for Grit bins to be discussed.• Communications Committee A Logo for the community centre was agreed, and a domain name has been reserved, Clerk to seek costs for website. The Parish council to create an online questionnaire about PC communications to

	<p>assess engagement with residents Resolved all to send suggestions for questions to JK.</p> <ul style="list-style-type: none"> • Asset Management Committee No updates, due date for planning approval by Cmbc is 8th February. • Policy & Finance Committee All documents were approved and the business plan discussed. It was noted that the new standing orders are to be reviewed by the new council in May. Precept discussed and a suggestion of 2% increase would be put forward to full council. Budget review was carried out and no significant changes were noted. A grant application from Stainland Cricket club was discussed and recommended to approve at full council subject to satisfactory finance statements being submitted. Some applications and expressions of interest have been made for grants the community centre – currently awaiting feedback Awaiting details of election costs from CMBC • Planning Committee Resubmissions and old applications discussed at this month’s meeting. Resolved not to make further comments on these applications. and re stated a previous objection • Staffing Committee – Resolved that Clerk will be collating training list including files from training to share. • Clerk’s report Kings Coronation- It was resolved that the PC should try to support local groups should any wish to organise events for the celebrations. Grants are available but details need to be established Resolved MM to attend February meeting of The Local Councils South Pennine branch meeting
23.51.06	<p>To receive an update on the walking bus scheme</p> <p>ALB advised that he has attended a meeting this week and discussions have taken place regarding options for the walking bus. Living streets team are now involved and looking at ways to reward walking to school. Discussions around reworking the road around the school are being looked at. ALB to circulate minutes.</p>
23.51.07	<p>To discuss the community transport support service Resolved that LWS to promote the community transport service on social media.</p>
23.51.08	<p>To discuss the May 2023 elections process and recruitment of a Parish Councillor</p> <p>It was noted that Photo ID will be required at election booths. LWS to get electoral register in advance Resolved that election papers are to be submitted to CMBC by 4TH April Resolved to promote the process of voting this year.</p>

23.51.09	To discuss any grant applications made by the Parish Council (SDCC). It was noted that several applications for the community centre have been made and are awaiting confirmation.			
23.51.10	To discuss the 2022/23 precept Discussions took place around the precept figures and a vote was taken. Resolved to make an increase of 2%.			
23.51.11	Resolved to add the equipment store to the asset management committee's responsibilities. Discussions took place around the budget. It was resolved to submit project costings to February full council. Cllr Booth called an extra ordinary meeting to discuss the funding of the old library. This is now scheduled for 2 ND Feb at 6.30pm			
23.51.12	To discuss Microsoft 365 Resolved to defer to next month.			
23.51.13	To discuss the training for Q4 & budget remaining. Resolved that all councillors will send training information to the clerk ahead of next months meeting.			
23.51.14	To receive financial reports for the current month, including payments made by the committees during December 2022 Resolved that the below transactions were approved and all financial reports for December were approved.			
	Transaction Date	Transaction Description	Debit Amount	Credit Amount
	7/12/22	Smart Pension	18.00	
	20/12/22	James Lumb Contractor	3132.00	
	20/12/22	Cllr Booth – Training cost	£15.83	
	20/12/22	McAFee Software	£70.99	
	20/12/22	HMRC	£88.02	
	23/12/22	Staff Wages	£1025.76	
	23/12/22	Vodafone	13.06	
			£4363.66	
23.51.14	To receive any Correspondence Resolved there was no correspondence received.			
23.51.15	To agree agenda items for the next meeting. Standard items, cricket club application, coronation,			
23.51.16	Date of Next Meeting 23 rd February 23			