



Stainland and District Parish Council
57th Ordinary Meeting
Agenda

24th July 2023

To all members of the Stainland and District Parish Council

You are hereby summoned to attend the 57th Ordinary Meeting of the Stainland and District Parish Council to be held at Stainland & Holywell Green United Reformed Church, Stainland Rd, HX4 9AJ. The meeting will take place on **Thursday 27th July 2023 at 19.00 Hrs** for the purpose of transacting the business set out below.

Members of the public and press are invited to attend and may address members of the Council during the item set aside for public participation.

Laura Peckover- Parish Clerk & RFO

	Item
23.57.01	To note the apologies and accept the reasons for absence or lateness.
23.57.02	To accept the minutes of the Full Council Meeting held in May 2023.
23.57.03	To receive Parish Councillors' declarations of interest.
23.57.04	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish.
23.57.05	To receive the Chair's statement
23.57.06	To review recommendation from P&F committee on Financial Regulations inc. amended Contract limits
23.57.07	To discuss and make a decision on recommendation from P&F committee on Standing Orders including Procurement procedure
23.57.08	To discuss and make a decision on recommendation from P&F on the Financial Risk Assessment and Reserves Policy
23.57.09	To discuss and make decision on recommendation from P&F on Grant Awarding Policy
23.57.10	To discuss and make resolution on the payments for approval added to the banking system 19/7/23

	Amount to be allocated	Item	Cost Centre & Nominal code	Budget	Budget after payment if approved	
	£150	Stainless steel table for kitchen- J Booth-	400 Asset Management 4730 Community Centre CAT	£19,950	£19,800	
	£142.30	J Booth - Crockery for TOL	400 Asset Management 4740 Tools and Consumables	£500	£357.70	
	£29.99	J Booth - Phone & Sim for TOL	400 Asset Management 4740 Tools and Consumables	£357.70	£327.71	
	£29.40	L White - Stamps for allotment postage of tenancy agreement	210 Council 4100 Administration	£100	£70.60	
	£30.00	L White - Bin for TOL	400 Asset Management 4740 Tools and Consumables	£327.71	£297.71	
	£17.95	YLCA - Publications	200 Staffing 4070 Training and Development	£428.00	£410.05	
	£ 50.00	YLCA JK Training	200 Staffing 4070 Training and Development	£410.05	£360.05	
23.57.11	To receive reports from the Chairman, Committees and Councillors: <ul style="list-style-type: none"> • Chairman • Environmental Committee • Communications Committee • Asset Management Committee 					

	<ul style="list-style-type: none"> • Policy & Finance Committee • Planning Committee • Staffing Committee – Including an update on Training for this cycle. • Clerk’s report 																																																																																
23.57.12	To discuss the recruitment of remaining vacancies.																																																																																
23.57.13	To receive an updated project summary from Councillor Weeks regarding the proposed Drury Lane Allotment fencing project and present an updated quote. To take a vote on approval of this and quote makes resolution which cost centre and nominal code this will be applied to.																																																																																
23.57.14	To receive financial reports for the current month, including payments made by the committees during June 2023																																																																																
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