



Stainland and District Parish Council
58th Ordinary Meeting
MINUTES

22ND August 2023

Laura Peckover- Parish Clerk & RFO

	Item
23.58.01	To note the apologies and accept the reasons for absence or lateness. Cllr Bottomley & Cllr Mullany are on annual leave.
23.58.02	To accept the minutes of the Full Council Meeting held in July 2023. Resolved to accept
23.58.03	To receive Parish Councillors' declarations of interest. Resolved none accepted
23.58.04	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning them within the Parish. None present
23.58.05	To discuss and make resolution the temporarily and potentially permanent streamlining of council meetings to improve efficiency, normalise best practice, increase transparency and reduce costs. The proposal is to trial for a period of three months with an evaluation and further decision in January 2024. Discussions took place around the proposed change of meetings. Resolved that we will try the new schedule for 3 months. Quarterly Policy & finance to start at 6pm
23.58.06	To receive reports and make resolutions if any are required from matters arising from reports. - Chairman It was noted that Cllr Weeks has resigned and we wanted to thank him for his time and contributions on the Parish Council. - Environmental Committee Cllr Fieldhouse met with community pay back and have looked at the cat steps, overgrown allotments, hedge maintenance at Sowood. This is currently ongoing and awaiting paper work completing. Waste disposal may be an issue, Cllr Fieldhouse to look at options. Cllr Fieldhouse to chase CMBC around weeding on main street through

	village. Cllr fieldhouse is chasing CMBC regarding the tree stumps in the graveyard. Shaw Park group are submitting a grant application. • Communications Committee It was noted that we discussed events arising. Halloween spooky tea, Choir event, remembrance event. • Asset Management Committee There will be no more asset management committee meetings following the completion of the library transfer on Thursday. • Policy & Finance Committee Moving to quarterly meetings • Planning Committee No meeting this cycle. • Staffing Committee No meeting this cycle. • Clerk's report - Clerk raised matters for communications to make arrangements for the D DAY event next year. It was also noted that remembrance day planning is taking place.
23.58.07	To discuss and agree the content of the joint collaboration agreement between SDPC and SDCC. Report attached for review by individual councillors prior to the meeting. Resolved to defer till next month.
23.58.08	To approve transfer of £20,450 allocated budget & grant money £3,000 to TOL charity bank account. Resolved to transfer £23,098 to the charity bank account which is the remaining amount left in the budget.
23.58.09	To discuss and agree how SDPC will provide financial support to the development of TOL as implied in the original business plan. Business plan attached for review. Discussions took place around the updated business plan. It was noted that we plan to make the building safe and dry with a functional kitchen. This would allow for opening of the building by Q1 2024. As soon as the community centre is self funding but in the short term the charity will need funding from the parish council. Resolved that we would support the library and future budget planning will offer support for The Old Library.
23.58.10	To discuss the recruitment of three remaining councillor vacancies and accept any

	applications received. Resolved that no applications received. It was noted that St Andrews breakfast is on 18 th September 9.30-11 and members will attend to speak to locals about possible interest in the vacancies.		
23.58.11	To discuss and agree the creation of an allotment management plan to cover the period of until an allotment association is formed. To create a schedule of allotment and orchard works. It was noted that the extra ordinary meeting for the tenancy will now be moved to Tuesday 29 th at 10am at the old library. It was resolved we need a working party to create an allotment management plan.		
23.58.12	To discuss and make resolution regarding the existing sublet of plot at Drury lane. Resolved to accept as current tenant and issue contact and invoice.		
23.58.15	To receive financial reports for the current month, including payments made by the committees during July 2023		
Transaction Date	Transaction Description	Debit Amount	Credit Amount
6/7/23	Play area donation to CMBC	£20,800.00	
7/7/23	Smart Pension	£18.00	
7/7/23	Holywell Green Church	£99.87	
7/7/23	CMBC election expenses	£304.65	
7/7/23	Chris Knott – Allotment Insurance	£172.40	
12/7/23	L White – paper	£4.75	
12/7/23	L White – Clerk Phone	£229.00	
12/7/23	L White- Phone Case	£6.99	
12/7/23	Yorkshire Water	£17.69	
21/7/23	Allotment Rent DLA014		£80.00
21/7/23	Allotment Rent DLA012		£80.00
24/7/23	L White- Stamps	£29.40	
25/7/23	Vodafone	£14.82	
26/7/23	Allotment Rent DLA005		£60.00
27/7/23	YLCA Training	£50.00	
27/7/23	YLCA Publications	£17.95	
28/7/23	Cllr Booth – Kitchen Table	£150.00	
28/7/23	Cllr Booth – Crockery	£142.30	
Resolved to accept the reports			
23.58.16	To receive any Correspondence Letter from Heritage England stating they will not list the posts.		

23.58.17	To agree agenda items for the next meeting. Budget review, Gritting, Rent for allotments next year.
23.58.18	Date of Next Meeting 28 th September 7pm