



STAINLAND & DISTRICT PARISH COUNCIL

Stainland & District Parish Council

Clerk: Mrs L Peckover

Tel: 07493231380. E-mail: parish.clerk@sdpc.uk

19th October 2023

Dear Councillors & Members of the public

You are summoned to attend the **60th meeting of Stainland & District Parish Council**, to be held on **THURSDAY 2ND NOVEMBER 2023** at 7.00pm in The Old Library.

Mrs L Peckover (CLERK)

*There will be a public session at the beginning of the meeting and this will commence at 7pm.
(Members of the public will adhere to the rules set by the council for this session)*

AGENDA

23.60.01. Reminder by the Chair of the Council's expectations for the audio recording of this meeting

23.60.02.

- 2.1 To receive apologies for absence and record these in the minutes
- 2.2 To consider the approval of reasons for absence given by councillors

23.60.03.

- 3.1 To receive, consider and decide upon any applications for dispensation
- 3.2 To receive any declarations of interest not already declared under the Council's Code of Conduct or a member's Register of Disclosable Pecuniary Interests

23.60.04. To confirm the minutes of meeting held on 28th September 2023, as a true and correct record

23.60.05. To receive information on the following ongoing/current matters and decide further action where necessary

- 5.1 To receive further information on the provision of gritting
- 5.2 To receive further information on the remembrance service scheduled for 12/12.23 at 1.50pm

23.60.06. To consider and decide upon the following planning applications:

- 23.60.06.1 Single storey rear extension (Planning and Listed Building Consent)
Holywell Green Barn Northgate Holywell Green Elland Calderdale HX4 9AQ

- 6.2 Removing part of wall and re-building to create an extra 2 meters of parking space.
2 The Park Park Lane Sowood Elland Calderdale HX4 9LE
Ref No 23/00890/HSE |

- 23.60.07. To discuss and make resolution regarding Community clean up events in conjunction with local residents and councillors
- 23.60.08. To discuss and make resolution following the 3-month trial of single Committee meetings.
- 23.60.09. To receive an update from the trustees of The Old Library on work completed and financial matters following the transfer of £40,784.65 in total towards the project.
- 23.60.10. To receive and consider for decision any recommendations from the Council's Committees/projects:
- 10.1 Finance Committee
 - 10.2 Environmental projects
 - 10.3 Communications
 - 10.4 Drury Lane Allotments
 - 10.5 Jubilee Orchard
- 23.60.11. Financial matters:
- 11.1 To receive and note current bank balances:
Lloyds Current Account - £41,591.83 as of 18/10/23
 - 11.2 To receive and note a bank reconciliation and budget comparison to 31 May 2023 (attached/enclosed)
 - 11.3 To approve the following accounts for payment:
£136.79 Business Steam – Allotment water bill
 - 11.4 To receive a report from PKF Littlejohn's recent audit and decide further action where necessary (Attached)
- 23.60.12. To discuss and make decision on applications received for the three councillor vacancies
- 23.60.13 Correspondence received:
To receive information on the following new correspondence and decide further action where necessary
- Email from MOP detailing points regarding our website, minutes & agendas.
- 23.60.14. Overdue Policies review. Proposal to adopt SDPC policies following revision and adoption of minor amendments and recommendations.

13.1 Recommendation to create and add the following new policies to our list at next Full Council: Dignity at Work; Health & Safety; Disciplinary; Safeguarding; Communications, Business Continuity.

23.60.14. To discuss and make resolution following applications for grants.

14.1 To review the application form from Shaw Park for £800

14.2 To review the application form from The Old Library for £4850

23.60.15. To notify the clerk of matters for inclusion on the agenda of the next meeting

23.60.16. To confirm the date of the next meeting as Thursday 28th November 2023.