



Dated: 18th April 2025

NOTICE OF A COUNCIL MEETING

To All Members of the Parish Council,

You are respectfully summoned to attend the 78th meeting of Stainland & District Parish Council to be held on **Thursday 24th April 2025 at 6.30pm in the Old Library**, Westgate, Stainland for the purpose of transacting the business in the attached agenda.

Signed: *Lisa Fieldhouse*

Chair SDPC

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Council Membership	
Cllr Lisa Fieldhouse [Chairman]	Cllr Mark Mullaney [Vice-Chair]
Cllr Joan Bottomley	X1 Vacancy
Cllr Alex Lyness Brown	X1 Vacancy
Cllr David Mitchell	X1 Vacancy
Cllr Laura Peckover	

**Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest s2*

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting, when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

STAINLAND & DISTRICT PARISH COUNCIL

78th Full Council Meeting: Thursday 27th March 2025 at 6.30pm

A G E N D A

1	Chairmans Opening Remarks To receive the Chairmans opening remarks. Notice of recording of meeting
2	Apologies To receive and approve apologies and reasons for absence.
3	Declaration of Disclosable Pecuniary and Other Interests To declare any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders. Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct.
4	Public Participation To convene a 15 minute public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. No resolutions can be made under public participation.
5	Council Minutes To receive and approve the draft minutes of the Full Council meeting held on 27 th March 2025 the as a true record of proceedings to be signed by the Chair (previously circulated
6	Welcome and Introduction of the new Parish Clerk and RFO
7	Drury Lane Allotments Updates from DLAA members
8	Correspondence Drury Lane Allotments - Repairs/improvements to taps Response from CMBC Highways – street lighting The Tree Council – Hedgerow and tree monitoring programme Resident’s concerns regarding antisocial behaviour Dog Fouling at Stainland Memorial Park
9	Shaw Park – Path improvements Ground anchors for picnic bench request – approx.cost £66 Additional Notice board request – approx. cost £2000
10	Planning Matters

a) To note the comments made to planning applications since the last meeting.

	Site Location	Brief Description of Proposal	Comments

b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullaney.

11 Room Hire for meetings

12 TOL update from SDPC trustees

13 Vision Statement /Strategic plan document Update

Update on arrangements for distribution/publication with Go Local

14 Updates on Projects and Members Items for Consideration

Review of Darts sessions ALB LF

Conservation area update MM

Stainland Cross Improvements MM/LF

Repair to damaged railings at Holywell Green LF

Garden Contractor work LF

Repairs to wall and seat on cat steps public footpath LF

White Rose Forest planting commemorative plaque LF

National Hedgerow Week 5th – 11th May LF

Seasonal events LP/LF

Meetings and consultations Feedback from ALB

Community Transport – research which forms of provision are within the powers of the Parish council. LF

Safer bus stop at West View – scoping for possible improvements and necessary permissions.

16 Financial Matters

a) To receive and approve the bank reconciliation reports for March 2025

b) Arrangements for internal audit preparation. Confirm date for audit

c) To receive and approve the schedule of payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed).

17 .gov domain

To receive an update on the registration of the .gov domain and the changes required to update the website and email address. (information previously circulated).

Consider options

18	<p>Reports from Members To receive reports from members appointed on outside bodies or attending any recent training or events.</p>
19	<p>Annual Parish Meeting Date set and booked for 22nd May Discuss approaches to holding the meeting, publicity and invitations</p>
20	<p>Items for Discussion at a Future Meeting To agree any additional agenda items for consideration and inclusion at a future meeting.</p>
21	<p>Date of the Next Meeting To note the date of the next meeting AGM scheduled for Thursday 29th May 2025 at 6.30pm at the Old Stainland Library.</p>
22	<p>Exclusion of Press and Public To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda item 21 to being prejudicial to the public interest.</p>