



Dated: 18th April 2025

## NOTICE OF A COUNCIL MEETING

**To All Members of the Parish Council,**

You are respectfully summoned to attend the 79th meeting of Stainland & District Parish Council to be held on **Thursday 29<sup>th</sup> May 2025 at 6.30pm St Andrew's Church Stainland**, for the purpose of transacting the business in the attached agenda.

**Signed:** *Lisa Fieldhouse*

**Chair SDPC**

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Council Membership	
Cllr Lisa Fieldhouse [Chairman]	Cllr Mark Mullaney [Vice-Chair]
Cllr Joan Bottomley	X1 Vacancy
Cllr Alex Lyness Brown	X1 Vacancy
Cllr David Mitchell	X1 Vacancy
Cllr Laura Peckover	

*\*Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest s2*

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In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting, when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

# STAINLAND & DISTRICT PARISH COUNCIL

79<sup>th</sup> Full Council Meeting: Thursday 29<sup>th</sup> May 2025 at 6.30pm

## A G E N D A

1	<b>Chair's Opening Remarks</b> To receive the Chairmans opening remarks.
2	<b>Apologies</b> To receive and approve apologies and reasons for absence.
3	<b>Declaration of Disclosable Pecuniary and Other Interests</b> To declare any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders.  Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct.
4	<b>Public Participation</b> To convene a 15 minute public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. No resolutions can be made under public participation.
5	<b>Council Minutes</b> To receive and approve the draft minutes of the Full Council meeting held on 24 <sup>th</sup> April 2025 the as a true record of proceedings to be signed by the Chair (previously circulated
6	<b>Drury Lane Allotments</b> a) Updates from DLAA members b) To agree the parish councils' admin costs to be deducted from rent income for the site. c) To consider transferring the remaining funds to DLAA bank account or the funds being held by the council as a ring-fenced sum. d) to consider quotes received for repairs to taps on the site.
7	<b>Correspondence</b> SDCC Trustees – return of damage waiver deposit of £150 Resident's letter regarding litter and carpark barrier in Shaw Park South Pennine Branch meeting Invitation WED. 4 <sup>TH</sup> June, 7pm, Normanton. RBL VJ Day Friday 15 <sup>th</sup> August and Remembrance Day plans
	<b>TOL update from SDPC trustees</b>
9	<b>To consider any grant applications</b> Friends of Shaw Park

	<p>To consider any quotes received by the council for projects or work in the parish</p> <ul style="list-style-type: none"> <li>a) Conservation Area Appraisal</li> <li>b) Improvements to the path in Shaw Park</li> <li>c) White Rose Forest commemorative plaque</li> <li>d)</li> </ul>																
<b>10</b>	<p><b>Planning Matters</b></p> <ul style="list-style-type: none"> <li>a) To note the comments made to planning applications since the last meeting.</li> </ul> <table border="1"> <thead> <tr> <th></th> <th>Site Location</th> <th>Brief Description of Proposal</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <ul style="list-style-type: none"> <li>b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullaney.</li> <li>c) Consider any correspondence relating to planning matters</li> </ul>		Site Location	Brief Description of Proposal	Comments												
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<b>11</b>	<b>Review any responses to the Council's recently published vision Statement.</b>																
<b>12</b>	<p><b>Updates on Projects and Members Items for Consideration</b></p> <p>Review of Darts sessions LF  Stainland Cross Improvements MM/LF  Repair to damaged railings at Holywell Green LF  Garden Contractor work LF  Summer activities for young people Lp/LF  Repairs to wall and seat on cat steps public footpath LF  Meetings and consultations Feedback from ALB  Community Transport – Scoping reports of possible ways to provide  Safer bus stop at West View – scoping reports for possible improvements and necessary permissions.</p>																
<b>13</b>	<p><b>Financial Matters</b></p> <ul style="list-style-type: none"> <li>a) To receive and approve the bank reconciliation reports for March 2025 and April 2025</li> <li>b) Arrangements for internal audit preparation. Confirm date for audit</li> <li>c) To receive and approve the schedule of payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed).</li> </ul>																
<b>14</b>	<b>.gov domain</b>																

	To receive an update on the registration of the .gov domain and the changes required to update the website and email address. (information previously circulated). Consider options
<b>15</b>	<b>Reports from Members</b> To receive reports from members appointed on outside bodies or attending any recent training or events.
<b>16</b>	<b>Review of Annual Parish Meeting</b> held on 22 <sup>nd</sup> May
<b>17</b>	<b>Items for Discussion at a Future Meeting</b> To agree any additional agenda items for consideration and inclusion at a future meeting.
<b>18</b>	<b>Date of the Next Meeting</b> To note the date of the next meeting AGM scheduled for Thursday 29 <sup>th</sup> May 2025 at 6.30pm at the Old Stainland Library.
<b>19</b>	<b>Exclusion of Press and Public</b> To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda item 21 to being prejudicial to the public interest.