



Dated: 29<sup>th</sup> May 2025

## MINUTES OF STAINLAND AND DISTRICT PARISH COUNCIL

**Full Council Meeting: Thursday 29<sup>th</sup> May 2025 at 6.30pm**

**Minutes taken by Mark Mullany – Councillor**

**Signed:**

**Councillors in attendance** – Cllr Lisa Fieldhouse (LF- Chair), Cllr Mark Mullany (MM -Vice Chair), Cllr Joan Bottomley (JB), Cllr Alex Lyness-Brown (A-LB), Cllr David Mitchell (DM)

<b>2526.22FC</b>	<b>Chairman's Opening Remarks</b> LF as newly elected Chair following the Annual Meeting, welcomed members of the public and thanked councillors for their hard work over the last year.
<b>2526.23FC</b>	<b>Apologies</b> Apologies were received in advance from Cllr Peckover due to work commitments.
<b>2526.24FC</b>	<b>Declaration of Disclosable Pecuniary and Other Interests</b> No declarations of interest received.
<b>2526.25FC</b>	<b>Public Participation</b> A member of the public asked why Parish Council meetings were now being held at the Church and not the Old Library (TOL) as previously. LF explained that regrettably the Parish Council had been made to feel unwelcome and unsupported at TOL whose trustees had made clear that they did not share the Parish Council's values and no longer recognised any special relationship/agreements between TOL and the Council. Planned activities had also been hampered by lack of storage space and other restrictions at TOL. TOL remained the Council's postal address but without access to the building. (The trustees had installed a mailbox outside the building and requested SDPC to remove its property)
<b>2526.26FC</b>	<b>Council Minutes</b>  <b>Resolved:</b> to approve the draft minutes of the Full Council meeting held on the 24th April 2025 as a true record of proceedings. Minutes were signed by the Chair.
<b>2526.27FC</b>	<b>Drury Lane Allotments</b> Two members of Drury Lane Allotments Association (DLAA) reported on the

	<p>group's activities:  Quotes had been obtained from plumbers for purchase and installation of new hardwearing outdoor water taps on the allotments.</p> <p><b>Resolved:</b> £150 approved for work by local plumber as recommended by DLAA.</p> <p>A Seedling and Plant Sale was being held Saturday 31<sup>st</sup> May 10am onwards at St Andrews Church. Refreshments provided.</p> <p>Regarding the return of funds to DLAA from rental income the following was agreed:</p> <p><b>Resolved:</b> Funds remaining from rental income after deduction of Parish Council's admin costs could be reserved for improvements to the site. The DLAA enquired if the full or agreed lesser amount could be transferred into their bank account with delegated authority to spend on improvements. LF to contact Yorkshire Local Councils Association (YLCA) to enquire if this arrangement is permissible. agreement.  If funds can be transferred directly to DLAA this would be supported by the council and should also include if possible, funds for room hire.  <i>LF to draft policy with DLAA to support this arrangement if appropriate.</i></p> <p>DLAA also requested changes to their section on the Parish Council website. It was suggested the website could promote the fact that allotments are public as awareness of this is low.</p> <p><i>LF to follow up website changes with LP.</i></p>
<p><b>2526.28FC</b></p>	<p><b>Correspondence</b></p> <p><u>Letter from TOL trustees disputing return of £150 deposit owed to Parish Council</u></p> <p><b>Resolved:</b> That return of the deposit be pursued as necessary.  <i>LF to write to trustees with deadline for payment.</i></p> <p><u>Letter from resident re issues in Shaw Park: car park barrier, additional bin, locking up arrangements</u>  <i>LF to raise with CMBC at upcoming meeting with officers and Friends of Shaw Park</i></p> <p><u>YLCA South Pennine Branch meeting 4 June in Normanton</u>  <i>MM to attend if zoom available.</i></p> <p><u>Royal British legion VJ Day 15 August 2025.</u>  Deferred to next meeting when LP may advise on response.</p>
<p><b>2526.29FC</b></p>	<p><b>The Old Library (TOL)– update from Trustees</b>  JB reported from recent trustee meeting that DM had resigned as a TOL trustee and his position had been filled.</p> <p><b>Resolved:</b> JB to continue as Parish Council appointed trustee. No action to be taken regarding vacancy for second Parish Council appointee.</p>

<p><b>2526.30FC</b></p>	<p><b>Friends of Shaw Park (FoSP) grant application</b></p> <p>Application from FoSP for community events, anti-litter/dog fouling measures and plants for the park (grant total £1,137) was considered.</p> <p><b>Resolved:</b> Grant approved. Funds can be released after 31 May if no other applications are received.</p>
<p><b>2526.31FC</b></p>	<p><b>To consider any quotes received by the council for projects or work in the parish</b></p> <p><u>Conservation Area Appraisal</u> MM reported that one quotation had been received from three heritage consultancy firms contacted. These were the same three companies who quoted in 2019. One of the three has responded to say they had no capacity to undertake the work at present.</p> <p><b>Resolved:</b> MM to continue assembling three quotes.</p> <p><u>Improvements to the path in Shaw Park.</u> LF reported quote received for £5,000 + VAT. AL-B suggested Together Housing may be a source of funding.</p> <p><u>White Rose Forest Tree Planting at Stainland Park - commemorative plaque.</u> LF reported quote received from Halifax firm £550 + £120 for the artwork and £120 for installation. Total cost £948. Second quote was not suitable. <i>LF to seek a third quote.</i></p>
<p><b>2526.32FC</b></p>	<p><b>Planning Matters</b></p> <p>a) comments made on planning applications since the last meeting.</p> <p><u>Land To South West Of Ellistones Lane Greetland Elland Calderdale</u> Ref. No: 25/00326/OUT <a href="#">Outline planning application for the demolition of farmhouse and related buildings and construction of up to 230 dwellings and associated works with all matters reserved except for access.</a></p> <p><u>Rob Royd Barn Beestonley Lane Stainland Elland Calderdale HX4 9PS</u> Ref. No: 25/00258/FUL <a href="#">Construction of agricultural and forestry building and alterations to access</a></p> <p>Comments can be viewed on Calderdale Council's planning portal under the application references above.</p>
	<p>b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullany.</p> <p><b>Resolved:</b> Where meeting agreed comments are required these will be delegated to clerk/Cllr Mullany and circulated to all councillors before submission.</p>

	<p><u>Springfield Cottage Forest Hill Road Sowood Elland Calderdale HD3 3FB</u>  Ref. No: 25/20095/TPO  <a href="#">Fell one tree (Tree Preservation Order)</a>  Supporting evidence out of date/inadequate.  <b>Resolved:</b> Comments required.</p> <p><u>Gosport House Forest Hill Road Sowood Elland Calderdale HD3 3FB</u>  Ref. No: 25/20094/TPO  <a href="#">Management of trees (Fell two trees and prune others) (Tree Preservation Order)</a>  Satisfactory tree report provided.  <b>Resolved:</b> No comments</p> <p><u>Old Lee Farm Swan Lane Outlane Elland Calderdale HD3 3YH</u>  Ref. No: 25/00280/LBC  <a href="#">Barn conversion to one dwelling</a>  Significant changes proposed to Listed building. Green belt. Departure from previous permission  <b>Resolved:</b> Comments required</p> <p><u>3 Providence Hill Beestonley Lane Stainland Elland Calderdale HX4 9PL</u>  Ref. No: 25/00395/VAR  <a href="#">Variation of condition 1 on 21/00831/HSE - amended plan Conservation Area. Variation proposed to reflect work already carried out without permission which is harmful to Conservation Area.</a>  <b>Resolved:</b> No Parish Council comments possible before determination deadline. Cllr Mullany has submitted as individual Parish Councillor.</p> <p><a href="#">Change the use of the ground floor public house to a residential apartment</a>  Rose And Crown Inn Bowling Green Road Stainland Elland Calderdale HX4 9PF  Ref. No: 25/00389/FUL  Conservation Area but proposals not thought to cause harm. Not considered to constitute loss of community facility as it has not been in use as such for some years.  <b>Resolved:</b> Comments required.</p>
2526.33FC	<p><b>Review of responses from publication of Parish Council Vision Statement</b>  LF proposed that further paper copies be distributed locally ideally using artwork from GoLocal  <i>AL-B to also get quote for 500 printed copies.</i></p>
2526.34FC	<p><b>Updates on Projects and Members Items for Consideration</b></p> <p><u>Darts sessions at the The Old Library</u>  LF reported that interest in the Friday evening darts sessions was continuing to grow slowly. 8 people booked in for next session.</p> <p><b>Resolved:</b> to fund the cost of clip on light for dartboard £30</p> <p><u>Stainland Cross</u></p>

MM reported that following meetings with CMBC Conservation Team and CMBC Greenspaces, a meeting had been arranged for 30<sup>th</sup> May with local Landscape Architect to discuss ideas for the scheme.

Damaged Railings at Holywell Inn

LF to chase up the company making the replacement sections

Garden Contractor work

LF reported work was carried out along roadside verges and at The Cross in Stainland.

Summer activity sessions

LF reported that music taster sessions eg (acoustic) guitar being considered for school holidays.

Quotes for wall and seat on Cat Steps

LF reported that contractor is going ahead with the work. Owner of land adjacent to the path has not responded following efforts to contact by phone and email.

Meetings and Consultations

AL-B reported from Together Housing (TH) that external cladding insulation to TH properties not to be forthcoming as previously announced due to expected funding not being allocated.

Community Transport

MM reported that no response had yet been received from South Pennine Connect regarding a replacement service for 539 serving West Vale. MM to pursue this and with TLC bus company.

*LF/LP to explore shared ownership/leasing a bus with schools.*

Bus Stop, West View

AL-B still awaiting response from Metro on this issue.  
LF had written to owner of adjacent field setting out planning status of the site.  
LF had put together a package of photos highlighting the issue.

Seating at Turley Cote Lane

DM suggested Turley Cote Lane as a location for seating. LF to send Rights of Way contact to DM.

**2526.35FC**

**Financial Matters**

a) To receive and approve the bank reconciliation reports for May 2025

LF had sent out a list of payments made and bank statements in absence of Parish Clerk.

b) Arrangements for internal audit preparation. Confirm date for audit

The internal auditor has been made aware of the Councils staffing situation and has moved the date back to June.

	<p><u>c) To receive and approve the schedule of payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed).</u>  LF had sent out a list of payments made and bank statements in absence of Parish Clerk.</p>
<b>2526.36FC</b>	<p><b>Move to Gov.domain</b></p> <p><b>Resolved:</b> Defer this item until new clerk in post and implications of change can be investigated fully.</p>
<b>2526.37FC</b>	<p><b>Reports from members</b>  DM reported Parish Council website needed updating as it now had a number of inaccuracies.  <i>LF to follow up update with LP.</i></p>
<b>2526.38FC</b>	<p><b>Review of Annual Parish Meeting 22 May</b>  LF reported that a successful and informative meeting had been held at which the following groups had shared their experiences and plans: DLAA, Friends of Shaw Park, Sowood Community Centre and Stainland Cricket Club.</p>
<b>2526.39FC</b>	<p><b>Items for discussion at a future meeting</b>  Clerk to issue call for agenda items in due course.</p>
<b>2526.40FC</b>	<p><b>Date of next meeting</b>  Thursday 26<sup>h</sup> June 2025</p>
<b>2526.41FC</b>	<p><b>Matters subject to exclusion of press and public</b>  Staffing matters</p>

These draft minutes were approved as a true record of the meeting and signed by the Chair at the meeting held on: ..... \*The copy signed by the Chair to include alterations [if any], recorded in long-hand of the changes agreed by the meeting with the changes signed and dated. Loose leaf pages to be initialled.

Signed Chair: ..... Dated: .....

