



Dated: 19th June 2025

NOTICE OF A COUNCIL MEETING

To All Members of the Parish Council,

You are respectfully summoned to attend the 80th meeting of Stainland & District Parish Council to be held on **Thursday 26th June 2025 at 6.30pm St Andrew's Church Stainland,** for the purpose of transacting the business in the attached agenda.

Signed: *Lisa Fieldhouse*

Chair SDPC

Council Membership	
Cllr Lisa Fieldhouse [Chairman]	Cllr Mark Mullaney [Vice-Chair]
Cllr Joan Bottomley	X1 Vacancy
Cllr Alex Lyness Brown	X1 Vacancy
Cllr David Mitchell	X1 Vacancy
Cllr Laura Peckover	

**Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest s2*

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting, when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

STAINLAND & DISTRICT PARISH COUNCIL
80th Full Council Meeting: Thursday 26th June 2025 at 6.30pm

A G E N D A

1	<p>Chair's Opening Remarks To receive the Chairmans opening remarks. Notice of recording of the meeting.</p>																
2	<p>Apologies To receive and approve apologies and reasons for absence.</p>																
3	<p>Declaration of Disclosable Pecuniary and Other Interests To declare any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders.</p> <p>Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct.</p>																
4	<p>Public Participation To convene a 15 minute public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. No resolutions can be made under public participation.</p>																
5	<p>Council Minutes To receive and approve the draft minutes of the Full Council meeting held on 29th May 2025 the as a true record of proceedings to be signed by the Chair (previously circulated</p>																
6	<p>Drury Lane Allotments a) Updates from DLAA members b) To consider YLCA advice on transferring rent income to the DLAA bank account.</p>																
7	<p>Correspondence Councillor Paul Bellenger / SDCC Trustees Friends of Shaw Park</p>																
8	<p>TOL update from SDPC trustee</p>																
9	<p>Planning Matters a) To note the comments made to planning applications since the last meeting.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr style="background-color: #cccccc;"> <th style="width: 30%;"></th> <th style="width: 20%;">Site Location</th> <th style="width: 40%;">Brief Description of Proposal</th> <th style="width: 10%;">Comments</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		Site Location	Brief Description of Proposal	Comments												
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	<ul style="list-style-type: none"> b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullaney. c) Consider any correspondence relating to planning matters
10	<p>Financial Matters</p> <ul style="list-style-type: none"> a) To receive and approve the bank reconciliation reports for April and May 2025 b) Internal audit preparation. c) To receive and approve the schedule of payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed). d) To discuss the councils Financial Risk Assessment
11	<p>Annual Governance and Accountability Return (AGAR) 2024-25</p> <ul style="list-style-type: none"> a) note the Annual Internal Audit Report for 2024-25 included as part of the AGAR 2024-25. b) approve Section 1 - Annual Governance Statement 2024-25 for Stainland & District Parish Council, AGAR 2024-25. c) approve Section 2 - Accounting Statements 2024-25 for Stainland & District Parish Council, AGAR 2024-25. d) approve the publication of documents required by Accounts and Audit Regulations 2015, the Local Audit (Smaller Authorities) Regulations 2015 and the Transparency Code for Smaller Authorities. e) Approve the public rights notice period.
12	<p>To consider any quotes received by the council for projects or work in the parish</p> <ul style="list-style-type: none"> a) Conservation Area Appraisal b) Consultant design fees and topographical survey costs for proposed Stainland Cross Improvements c) Improvements to the path in Shaw Park d) White Rose Forest commemorative plaque e) Replacement of rotting handrail to boardwalk in Shaw Park f) Printing costs for Vision document
13	<p>Consider additional day and room hire for Community Payback teams work in the parish</p>
14	<p>Updates on Projects and Members Items for Consideration</p> <p>Review of Darts sessions LF Stainland Cross Improvements MM/LF Repair to damaged railings at Holywell Green LF Garden Contractor work LF Benches on Turley Cote Lane DM Summer activities for young people Lp/LF Repairs to wall and seat on cat steps public footpath LF</p>

	<p>Meetings and consultations Feedback from ALB Community Transport – Scoping reports of possible ways to provide Safer bus stop at West View – scoping reports for possible improvements and necessary permissions.</p>
15	<p>Items for Discussion at a Future Meeting To agree any additional agenda items for consideration and inclusion at a future meeting.</p>
16	<p>Date of the Next Meeting To note the date of the next meeting scheduled for Thursday 31st July 2025 at 6.30pm at St Andrew’s Church</p>
17	<p>Exclusion of Press and Public To resolve to exclude members of the public and press under the Public Bodies (Admissions to Meetings) Act 1960 due to the nature of the business to be transacted at agenda item 21 to being prejudicial to the public interest.</p>