



Dated: 22<sup>nd</sup> May 2026

## NOTICE OF A COUNCIL MEETING

**To All Members of the Parish Council,**

You are respectfully summoned to attend the 90th meeting of Stainland & District Parish Council to be held on **Thursday 28<sup>th</sup> May 2026 at 6.30pm at St Andrew's Church Stainland**, for the purpose of transacting the business in the attached agenda.

**Signed: Parish Clerk and RFO**

Council Membership	
Cllr Lisa Fieldhouse [Chair for the Council]	Cllr Don Stewart
Cllr Mark Mullany [Vice-Chair]	Cllr Fiona Moir
Cllr Joan Bottomley	X1 Vacancy
Cllr Laura Peckover	X1 Vacancy
Cllr Ruth Redfern	

*\*Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest s2*

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In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting, when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

**STAINLAND & DISTRICT PARISH COUNCIL**  
**90<sup>th</sup> Full Council Meeting: Thursday 28<sup>th</sup> May 2026 at 6.30pm**

**A G E N D A**

<b>2627 17FC</b>	<p><b>Chair’s Opening Remarks</b>  To receive the Chairmans opening remarks.  Notice of recording of the meeting.</p>
<b>2627 18FC</b>	<p><b>Apologies</b>  To receive and approve apologies and reasons for absence.</p>
<b>2627 19FC</b>	<p><b>Declaration of Disclosable Pecuniary and Other Interests</b>  To declare any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders.</p> <p>Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct.</p>
<b>2627 20FC</b>	<p><b>Public Participation</b>  To convene a 15-minute public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. No resolutions can be made under public participation.</p>
<b>2627 21FC</b>	<p><b>Council Minutes and Actions</b>  To receive and approve the draft minutes of the Full Council meeting held on 30<sup>th</sup> April 2026 the as a true record of proceedings to be signed by the Chair (previously circulated).</p> <p>Update on outstanding actions on tracker.</p>
<b>2627 22FC</b>	<p><b>Drury Lane Allotments</b>  Updates from DLAA members/officer</p>
<b>2627 23FC</b>	<p><b>Correspondence</b></p> <ul style="list-style-type: none"> <li>• Email from Cllr Joan Bottomley</li> <li>• 11<sup>th</sup> May email from member of the public</li> <li>• Emails regarding inviting new councillors to SDPC</li> <li>• 27.04.26 Re: ACV nomination - Holywell Green United Reformed Church - Notification to dispose</li> <li>• Oddfellows lock up rent – notification to increase from 2027</li> <li>• Request from Shaw Park to cover church hire cost for AGM (agreed)</li> <li>• YLCA weekly update – invitation to YLCA South Pennine Branch meeting Hebden Bridge Town hall Tuesday 30<sup>th</sup> June</li> </ul>
<b>2627 24FC</b>	<p><b>To consider any grant enquiries or applications received</b> (deadline 31<sup>st</sup> May £3,000)</p>

	<ul style="list-style-type: none"> <li>DLAA grant application received</li> </ul>																
<b>2627 9FC</b>	<p><b>Planning Matters</b></p> <p>a) To note the comments made to planning applications since the last meeting.</p> <p>b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullany.</p> <table border="1" data-bbox="347 611 1451 768"> <thead> <tr> <th></th> <th>Site Location</th> <th>Brief Description of Proposal</th> <th>Comments</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <p>c) Consider any correspondence relating to planning matters</p> <p>Comments submitted since last meeting to be noted:</p>		Site Location	Brief Description of Proposal	Comments												
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<b>2627 10FC</b>	<p><b>Financial Matters</b></p> <p>a) To receive and approve the bank reconciliation reports for April 2026</p> <p>b) To receive and approve the April 2026 cashbook payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed). Note the list of payments will be published with the minutes.</p> <p>c) Set date for 6 monthly internal review to 30/9/26</p> <p>d) Allotment invoicing – update – all rents received</p> <p>e) AGAR – update – with PFK Little John awaiting external audit. Notices published on website.</p> <p>f) DS – Internal audit recommendation to append budget to minutes</p> <p>g) DS – Results and update from internal controls meetings to 31.3.26</p> <p>h) Printer paper costs £26</p> <p>i) NAS Fees invoice £84</p> <p>j) Budget for elections – discussion</p>																
<b>2627 11FC</b>	<p><b>Clerks Items</b></p> <ul style="list-style-type: none"> <li>Local Councils Award Scheme - update</li> <li></li> </ul>																
<b>2627 12FC</b>	<p><b>Updates on Projects and Members Items for Consideration</b></p> <p>Conservation Area Appraisal MM updates</p> <p>Safer Routes to School Scheme at Bowling Green updates</p>																

	<p>Stainland Cross Improvements – to consider any quotes received</p> <p>Relocation of Bus stops and 539 Bus update MM</p> <p>Litter on grass verge from West Vale to Holywell Green.</p> <p>Gardening services to consider requested new hourly rates</p> <p>Graveyard maintenance</p> <p>Consider quotations for Community Orchard signage</p> <p>General Signage in the Stainland Conservation Area</p> <p>Repainting railings in The Square Holywell Green</p> <p>Community engagement – RR – Bite sized chunks – See attached document with agenda</p> <p>Pond renovation Shaw Park</p>
<b>2627 13FC</b>	<p><b>Receive feedback from any training or meetings or events attended by councillors</b></p> <p>Cilca</p>
<b>2627 14FC</b>	<p><b>Items for Discussion at a Future Meeting</b></p> <p>To agree any additional agenda items for consideration and inclusion at a future meeting:</p>
<b>2627 15FC</b>	<p><b>Matters subject to exclusion of press and public</b></p> <p>To Consider applications for vacancies that can be filled by co-option. Application from, Jack. Joan?</p>
<b>2627 16FC</b>	<p><b>Date of the Next Meeting</b></p> <p>To note the date of the next meeting scheduled for Thursday 25<sup>th</sup> June 2026 at 6.30pm at St Andrew’s Church.</p>