



Dated: 28th May 2026

MINUTES OF STAINLAND AND DISTRICT PARISH COUNCIL
Full Council Meeting (90th): Thursday 28th May 2026 at 6.30pm

Minutes taken by Cllr Don Stewart

Signed: L. Fieldhouse

Councillors in attendance – Cllr Lisa Fieldhouse (LF- Chair), Cllr Mark Mullany (MM -Vice Chair), Cllr Ruth Redfern, Cllr Don Stewart, Cllr Fiona Moir

Also in attendance: Representative from Drury Lane Allotments and three members of the public

Council Membership	
Cllr Lisa Fieldhouse [Chair for the Council]	Cllr Fiona Moir
Cllr Mark Mullany [Vice-Chair]	X1 Vacancy
Cllr Laura Peckover	X1 Vacancy
Cllr Ruth Redfern	X1 Vacancy
Cllr Don Stewart	

2627 17FC	Chair's Opening Remarks The Chair welcomed the members of the public to this 90th meeting of the Stainland and District Parish Council and invited them to comment and raise questions as the Council proceeded through the agenda.
2627 18FC	Apologies Apologies had been received from Cllr Laura Peckover and Clerk and RFO Caroline Booth - reasons noted.
2627 19FC	Declaration of Disclosable Pecuniary and Other Interests LF - Shaw Park items due to membership of the friends of Shaw Park. RR – Allotments Chair. RR / DS – Are married.
2627 20FC	Public Participation Three members of the public attended the meeting.

2627 21FC	Council Minutes and Actions Resolved: to approve the draft minutes of the Full Council meeting held on 30th April 2026 as a true record of proceedings. Minutes were approved for publishing by the chair. Action CB to upload to the website (done)
2627 22FC	Drury Lane Allotments Updates from DLAA members/officer were given as follows: The Drury Lane allotments representative outlined plans for a community plot for those wishing to engage in allotment activity on plots/beds of a smaller size than a full or half plot. The representative presented an application for funding from the Council. After discussion, Council approved a grant of £2,348.99. (RR abstained). Action:- The Clerk to send an offer letter to the secretary of the Allotments Association.
2627 23FC	Correspondence - Resignation from Council - LF reported that JB had resigned from Council. Council resolved to acknowledge her long contribution to Council and to observe a suitable send off at an appropriate time and place. Action:- Clerk and RFO to action - LF noted other correspondence, inter alia the Shaw Park AGM, an uplift in rent for the garage, and the YLCA meeting on 30th June.
2627 24FC	To consider any grant enquiries or applications received (deadline 31 st May £3,000) As above.(Drury Lane allotments.)

- a) To note the comments made to planning applications since the last meeting.
- b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullany.

	Site Location	Brief Description of Proposal	Comments
Extension of garage to form annex 	1 Benroyd Terrace, Jagger Green	There is a gap between the end of the terrace and a converted stables. This has left a potential infill site. The applicant is arguing it as an infill site as an allowed exception.	Council discussed concerns about setting a precedent as this is green belt land, as well as how bio diversity replacement would be assessed. Action:- MM to draft comments for approval.
	West View	6 Gypsy and traveller pitches extending an existing site onto land that is allocated for housing allocation in the local plan. The local council also identifies the proposed site for Gypsy and traveller accommodation in the local plan but this has not yet been adopted.	Council expressed a fundamental belief in the need to provide and support appropriate facilities for this community. Council also discussed the increased pressure on Church Lane and the possibilities for discouraging use of Church Lane as access to the site due to its heritage status and its unsuitability for modern traffic volumes and speeds. Concerns were also expressed about the visibility of permanent and semi permanent structures including fencing. Action:- MM to draft comments for approval.
	1 Cordingley Green	This site is in the conservation area and the proposal is for a single story extension to the existing building. Of itself this is not a particular concern.	MM suggested that the window design might not be in keeping with the conservation area. Action:- MM to raise comments on the window design.
	1 Brooklands Avenue and 2 Buckstones Close		Both proposing extensions. MM

				commented that that the proposal were not particularly attractive but no there was particular reason to intervene. Action.MM to make brief comments.
		5 Rock View Holywell Green	The proposal is a major extension with a flat roof. MM suggested there was no need to comment.	
		Bank House Beestonley Lane	A new garage and games room. Might be an issue of biodiversity net gain. Action MM to check this.	
	c) Consider any correspondence relating to planning matters			
2627 26FC	Financial Matters a) Received and approved the bank reconciliation reports for April 2026 b) Received and approved the April 2026 cashbook payments made under the Clerks delegated authority as circulated. Note the list of payments will be published with the minutes. c) 6 monthly internal review to 30/9/26 to be set. Action DS. d) Reimbursement to Laura, for McFee security. e) Allotment invoices all paid. f) AGAR updates done. Internal audit actions on salary late payments, RR signatory, and Virus protection. g) Printer paper and NAS fees noted. h) Budget for elections was discussed. Action To be actioned in October.			
2627 27FC	Clerks Items • Risk and training policies to meet award scheme requirements. These have been produced and Council approved them for adoption. Action Clerk Approval			
2627 28FC	Updates on Projects and Members Items for Consideration A draft of a new appraisal was produced by consultants at the end of last year. We have been looking at the draft since then and doing further research. We proposed an extension to the boundaries and whilst CMBC officers were in principle supportive they thought more work was required to evidence the proposed boundary extension. That work has now been done and strongly evidenced and will be submitted soon. Safer Routes to Bowling School.			

	All our previous comments have been accepted and a final design likely o be available at next Council meeting. Stainland Cross. Awaiting quotes. Action DS to discuss with Clerk Bus stops and 539 Bus updates. No further news. Litter on grass verge from West Vale to Holywell Green. Has now been litter picked. (Item can now be deleted). Garveyard Maintenance. Some minor issues with the Community payback team and heating in the church. Action LF to discuss with the team leader. Community Orchard Signage. Work underway with sign for Drury Lane Allotments. General Signage. Looking at signage for the conservation area. Repainting railings in the square Holywell Green. Need to get a date. Six week holidays might be good idea. Action LF Community Engagement. To be standing main item on the agenda. Action Clerk. RR presented an outline plan for early actions which was discussed. Council agreed to invite local community organisations to three Council meetings. a year. These would still be Full Council meetings but structured differently. Action LF and Clerk. Pond Renovation Shaw Park. LF has spoken to CMBC conservation officer about a suitable contractor. There is also an expert disagreement about the ideal timing for the work. We are awaiting further advice. Action LF
2627 29FC	Receive feedback from any training or meetings or events attended by councillors See above for adoption of training policy and skills audit.
2627 30FC	Matters subject to exclusion of press and public To Consider applications for vacancies that can be filled by co-option:- Council considered an application for co-option to Council from the Reverend Amanda Ogilvie. Council resolved to approve her co-option. Action Clerk
2627 31FC	Date of the Next Meeting

To note the date of the next meeting scheduled for Thursday 25th June 2026 at 6.30pm at St Andrew's Church. **Action Clerk**

Receipts in April:-

Banked: 01/04/2026	47,724.00					
Calderdale Council	47,724.00	1076	100	47,724.00	Precept 26.27	
Banked: 01/04/2026	63.50					
Allotment Tenant Plot 4A	63.50	1200	100	63.50	DLA 4A	
Banked: 01/04/2026	63.50					
Allotment Tenant Plot 5b	63.50	1200	100	63.50	DLA 5B	
Banked: 07/04/2026	63.50					
DLA3A	63.50	1200	100	63.50	DLA 3A	
Banked: 07/04/2026	63.50					
DLA 1A	63.50	1200	100	63.50	DLA 1A	
Banked: 07/04/2026	83.50					
DLA 8	83.50	1200	100	83.50	DLA 8	
Banked: 07/04/2026	63.50					
DLA 9B	63.50	1200	100	63.50	DLA 9B	
Banked: 07/04/2026	63.50					
DLA 7B	63.50	1200	100	63.50	DLA 7B	
Banked: 07/04/2026	63.50					
DLA 3B	63.50	1200	100	63.50	DLA 3B	
Banked: 07/04/2026	63.50					
DLA 2B	63.50	1200	100	63.50	DLA 2B	
Banked: 07/04/2026	83.50					
DLA 11	83.50	1200	100	83.50	DLA 11	
Banked: 07/04/2026	63.50					
DLA 1B	63.50	1200	100	63.50	DLA 1B	
Banked: 08/04/2026	1,452.83					
HMRC	1,452.83	115	999	1,452.83	VAR TREFUND TO 31.3.26	
Banked: 13/04/2026	63.50					
DLA 6B	63.50	1200	100	63.50	DLA 6B	
Banked: 20/04/2026	63.50					
DLA 10B	63.50	1200	100	63.50	DLA 10B	
Banked: 27/04/2026	63.50					
DLA 10A	63.50	1200	100	63.50	DLA 10A	
Banked: 30/04/2026	63.50					
DLA 7A	63.50	1200	100	63.50	DLA 7A	

Payments list excluding salary:

52.63	8.77	4140	210	43.86	Office 365
996.00		4150	210	996.00	YLCA Subs
360.00	60.00	4130	210	300.00	Internal Audit
270.00		4570	220	270.00	Darts
240.00		4700	210	240.00	Church Rent
600.00		4430	300	600.00	Parish Gardening - walling
4.25		4710	400	4.25	Bank Fees
150.00	25.00	4260	230	125.00	Go Local
135.00		4280	210	135.00	.gov website domain
879.44		4020	200	879.44	HMRC PAYE Quarter
600.00		4550	300	600.00	Gritting
90.00		4570	220	90.00	Darts
506.40	84.40	4150	210	422.00	Rialtas accounts subs