STAINLAND & DISTRICT PARISH COUNCIL

Stainland
Holywell Green
Sowood
Jagger Green
Old Lindley
Outlane in Calderdale

Dated: 23rd October 2026

NOTICE OF A COUNCIL MEETING

To All Members of the Parish Council,

You are respectfully summoned to attend the 95th meeting of Stainland & District Parish Council to be held on **Thursday 29th October 2026 at 6.30pm at St Andrew's Church Stainland,** for the purpose of transacting the business in the attached agenda.

Signed: Parish Clerk and RFO

Council Membership	
Cllr Lisa Fieldhouse [Chair for the Council)	Cllr Fiona Moir
Cllr Mark Mullany [Vice-Chair]	Cllr Amanda Ogilvie
Cllr Laura Peckover	X1 Vacancy
Cllr Ruth Redfern	X1 Vacancy
Cllr Don Stewart	

**Meetings are open to the press and public by virtue of the Public Bodies Admissions to Meetings Act 1960 s1 unless the presence is prejudicial to the public interest s2*

In accordance with the Openness of Local Government Bodies Regulations 2014, persons attending the meeting may record/film/photograph and make audio recordings or broadcast the proceedings of the formal Council meeting, when the public and the press are not lawfully excluded. This does not extend to live verbal commentary. Any member of the public who attends a meeting and objects to being filmed should advise the Parish Clerk who will instruct that they are not included in the filming.

STAINLAND & DISTRICT PARISH COUNCIL
95th Full Council Meeting: Thursday 29th October 2026 at 6.30pm

A G E N D A

2627 96FC	**Chair's Opening Remarks** To receive the Chairs opening remarks. Notice of recording of the meeting.
2627 97FC	**Apologies** To receive and approve apologies and reasons for absence.
2627 98FC	**Declaration of Disclosable Pecuniary and Other Interests** To declare any disclosable pecuniary or other interests appertaining to items on the agenda and to consider any dispensation requests submitted in writing to the Proper Officer in accordance with the Standing Orders. Note: Unless granted a dispensation, a member with a disclosable pecuniary or other interests shall not participate in any discussion of the matter at the meeting and must not participate in any vote taken on the matter at the meeting and must not remain in the room in accordance with the requirements of the Standing Orders and Code of Conduct.
2627 99FC	**Public Participation** To convene a 15-minute public participation session to allow members of the public to make representations, answer questions and give evidence in respect of the business on the agenda. No resolutions can be made under public participation.
2627 100FC	**Council Minutes and Actions** To receive and approve the draft minutes of the Full Council meeting held on 24th September 2026 the as a true record of proceedings to be signed by the Chair (previously circulated). Update on outstanding actions on tracker.
2627 101FC	**Drury Lane Allotments** Updates from DLAA members/officer
2627 102FC	**Correspondence** • Email from resident re footpath / stones being removed and field ownership • Email from resident about structure built on pathway and planning appeal • Enquiry from resident re photo of swimming pool in Shaw Park
2627 103FC	**To consider any grant enquiries or applications received** a) DLAA virement and DLAA Ringfenced monies considered under item 2627 101FC

2627 104FC

Planning Matters

a) To note the comments made to planning applications since the last meeting.

b) To consider any current planning applications within or affecting the Parish of Stainland District on the Calderdale District Council planning portal. Any applications received by the Clerk after publishing the agenda will be tabled at the meeting. The Clerk advises that the submission of comments may be delegated to the Parish Clerk in consultation with Cllr Mark Mullany.

	Site Location	Brief Description of Proposal	Comments

c) Consider any correspondence relating to planning matters

Duke of York Planning

Update on issues with auto emails

2627 105FC

Financial Matters

b) To receive and approve the bank reconciliation reports for September 2026
c) To receive and approve the September 2026 cashbook payments made under the Clerks delegated authority and as tabled or presented at the meeting that require signing in accordance with the Financial Regulations (enclosed). Note the list of payments will be published with the minutes.
d) Grant funding update - Cross
e) MacAfee refund
f) DS 6 monthly finance and internal controls review to 30.09.27 – Updates arising (pond and reserves)
g) Elkerlodge governance audit and letter of engagement
h) Additional bank signatory

2627 106FC

Clerks Items

- Vacancies and co-option
- Updates on invites and responses to community groups to the November meeting
- Timing & Content of November community engagement meeting
- Ryburn Ward Forum 06.10.26 and next forum 14.01.27 at Stainland Cricket Club
- Parish Liaison meeting attendance 12.11.26
- Clerk and RFO appraisal confirmation
- Go Local Update
- Remembrance service

	• Secret Santa
2627 107FC	**Updates on Projects and Members Items for Consideration** 06.07.26 - 539 Bus service withdrawn RR – update on correspondence with Mayor Conservation Area Appraisal MM – updates. Drop in Session (19.11.26) and consultation – action required by council Safer Routes to School Scheme at Bowling Green MM - updates Relocation of Bus stops - update MM Pond renovation Shaw Park LF – Update Heritage signage for Stainland Conservation Area LF Drury Lane Council Land – Scheduled for discussion on October Agenda Wool stoops proposal for location, landscaping and information. Updates on community engagement planning sessions with consultant Projects for consideration in 27/28 ahead of budget setting process and draft approval at November meeting. Initial Suggestions Request for additional goal back at Shaw park – LF.
2627 108FC	**Receive feedback from any training or meetings or events attended by councillors** Report from meeting with CROWS Community Rights of Way Service
2627 109FC	**Items for Discussion at a Future Meeting** To agree any additional agenda items for consideration and inclusion at a future meeting: Guerrila gardening and planters – RR Bus stops Bowling Green school Community Engagement sessions - all
2627 110FC	**Matters subject to exclusion of press and public** To consider any applications for vacancies that can be filled by co-option.
2627 111FC	**Date of the Next Meeting** To note the date of the next meeting scheduled for Thursday 26th November 2026 at 6.30pm at St Andrew's Church.

Receipts September:

None

Payments in September exc salaries:

01/09/2026	PKF Littlejohn	BACS	378.00	63.00	4130	210	315.00 2026 External Audit Fee
04/09/2026	Caroline Booth	BACS	14.00		4710	400	14.00 Land Registry Refund
04/09/2026	Society of Local Council Clerk	BACS	158.00		4150	210	158.00 SLCC Subs
04/09/2026	Finwood IT Limited	BACS	52.63	8.77	4140	210	43.86 Office 365
04/09/2026	Crown Decorating	BACS	155.55	25.92	4461	300	129.63 Square Refrub
04/09/2026	Screw fix	BACS	27.37	4.56	4461	300	22.81 The Square Refurb
04/09/2026	Lisa Fieldhouse (Cllr)	BACS	12.07		4461	300	12.07 Refund Snacks the square
04/09/2026	B&M	BACS	15.99	2.66	4540	300	13.33 Plants
04/09/2026	Nordgreen Nursery	BACS	40.00	6.67	4560	300	33.33 Bedding plants
07/09/2026	Screw fix	BACS	10.69	1.78	4463	300	8.91 Bus Stop Repair
08/09/2026	St Andrews Parish Church	BACS	240.00		4700	210	240.00 Room hire
08/09/2026	Halls Decorating	BACS	348.00	58.00	4463	300	290.00 Bus Stop Painting
10/09/2026	Life Publications	BACS	150.00	25.00	4260	230	125.00 Go Local Advert
14/09/2026	Caroline Booth	BACS	14.00		4710	400	14.00 Land Registry refund
15/09/2026	Caroline Booth	BACS	42.00		4710	400	42.00 Refund Land Registry
15/09/2026	NALC	BACS	96.00	16.00	4150	210	80.00 Bronze Award Fee
18/09/2026	West Yorkshire Pension Fund	BACS	216.87		4030	200	216.87 Pension
18/09/2026	JAKE SMITH DARTS	BACS	180.00		4570	220	180.00 Darts
18/09/2026	Dave Jordan	BACS	400.00		4330	230	400.00 Parish Gardeining
21/09/2026	St Andrews Parish Church	BACS	200.00		4700	210	200.00 Room Hire
21/09/2026	Lloyds bank	SO	4.25		4710	400	4.25 Bank Service Charges