Stainland and District Parish Council
9th Annual Council Meeting
MINUTES

28th May 2026

Thursday 28th May 2026 at 18:00

	Item
26.09.01	To appoint a Chairman of the Council who, unless he or she resigns, becomes disqualified, is no longer a Councillor, or is otherwise replaced by resolution of the Council, shall continue in office until the date of the next Annual Meeting of the Council, and to allow the newly elected Chairman one calendar week to accept, sign and return the Acceptance of Office to the Parish Clerk. • Lisa Fieldhouse was re-appointed as Chair.
26.09.02	To appoint a Vice Chairman of the Council who, unless he or she resigns, becomes disqualified, is no longer a Councillor, or is otherwise replaced by resolution of the Council, shall continue in office until the date of the next Annual Meeting of the Council, and to allow the newly elected Chairman one calendar week to accept, sign and return the Acceptance of Office to the Parish Clerk. • Mark Mullany was re-appointed as Vice Chair.
26.09.03	Public Participation. An opportunity for members of the public to address the Parish Council on any issues concerning the Parish. • No members of the public were present.
26.09.04	To record any apologies for absence • Apologies were received from Laura Peckover and Caroline Booth.
26.09.05	To receive and record any declarations of interest. • LS. for Shaw Park. RR for Drury Lane Allotments. RR and DS are married.
26.09.06	To approve the minutes of the last meeting as a correct record. • The minutes of the last meeting were approved.
26.09.07	Approval of regular payments: - Finwood IT monthly office 365 costs

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	- Clerk and RFO's salary - Regular Room Hire at St Andrews - Bank charges - Lloyds - Insurance – Hiscox - Pension Payments – WYPF - Parish Gardening - Darts as approved up to quarter ends - Life Publications (previously GoLocal) - HMRC liabilities - YLCA Subs - Rialtas Fees - Gritting – CMBC - Allotment Water – Business Stream - NAS fees - PFK Little John External Audit Fees - Lockup Rent – Oddfellows The council are to formally resolve for the year standing orders and direct debits to the above-named suppliers and the other annual / regular contractual payments to the above named suppliers to the value agreed within the budget and the clerks delegated expenditure authorised limits. • The schedule of regular payments was approved as presented.
26.09.08	Appoint representatives to committees (staffing and parish liaison and YLCA branch) • RR to Chair Staffing Committee. Members LF, FM. • Liaison Group representatives to be RR and FM. • YLCA Branch Meeting representative to be MM.
26.09.09	Set the time and place of ordinary meetings for the year ahead. • Schedule as already established. Agreed •
26.09.10	Review and Adoption (or re-adoption) of Key Governance Documents and Internal Audit • All policies presented as per the agenda were adopted and or re-adopted as appropriate.

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	• Elkerlodge services were re-apppointed as internal auditor to the Council for the 26/27 financial year. Meeting closed at 18.25.

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